Government of India, Department of Space
Indian Institute of Space Science and Technology
[Declared as Deemed to be University under Sec.3 of the UGC Act 1956]
Valiamala PO, Thiruvananthapuram -695 547, Kerala

WALK-IN-INTERVIEW

Indian Institute of Space Science and Technology (IIST) conducts **WALK-IN-INTERVIEW** for the contract position of Resident Assistant Hostel Manager:

Name of Position	Educational Qualification / Experience / Skill	No. of positions
RESIDENT ASSISTANT HOSTEL MANAGER ON CONTRACT	**Qualification, Experience and Skill:** 1. Graduation in any discipline. 2. Minimum one year experience in hostel management or guest house management after graduation. 3. Good Communication skill in English and Hindi, 4. Good working knowledge in computer. Upper age limit: 60 years as on 14.02.2026 Remuneration: Rs. 30,000/- per month consolidated. **Note: -** **1. Ex-service persons who have served at the level of Junior Commissioned Officer (JCO)/ Persons from Academic field are preferred.** **2. Resident Assistant Hostel Managers should reside in the IIST campus hostel**	ONE (MALE)

Venue for Personal Discussion / Walk-in interview	**Indian Institute of Space Science and Technology Valiamala, Nedumangad, Thiruvananthapuram – 695 547**
Date of Walk-in-Interview and Reporting Time	**February 17, 2026 (Tuesday) at 1000 HRS.**

Interested candidates are advised to download the application form from IIST website https://www.iist.ac.in/administrative-positions duly fill-up and submit the same through e-mail: **recruitment@iist.ac.in** on or before **February 16, 2026** as advance copy along with copies of degree certificate and experience certificates mentioned above. Candidates possessing advertised qualification, experience, skill etc. alone will be allowed to attend the personal discussion/Walk-in-Interview.

General Conditions/Instructions:

1. Only Indian Nationals need to apply.

2. **Candidates should appear for walk-in-interview in person with duly filled in Biodata form (download the prescribed format from IIST website), original certificates along with self-attested copies of Educational Qualification, Age, Caste, Experience etc., along with any other relevant information/documents.**

3. The tenure of the contract is for a period of One year. Extendable on performance and need basis.

4. Candidate should possess the required qualification, experience as on the date of Walk-in interview.

5. Candidates should enclose self-attested true copies of the relevant certificate/ testimonials along with the application and submit the same on the date of Walk-in interview. Applications without requisite documents will not be considered under any circumstances.

6. A 'No Objection Certificate' from the employer concerned is required in respect of those applicants who are employed under Central/State Government/Public Sector Undertakings / Autonomous Bodies.

7. Candidates wish to attend walk-in-interview are advised to make their own arrangements for their travel and stay at Thiruvananthapuram at their own cost.

8. Candidates who are selected for the position have to join IIST by the specified date.

9. Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply.

10. The Institute reserves the right to terminate the appointment at any time before completion of the tenure if it so decides.

11. The Institute reserves the right not to engage the person for above positions, if it so decides.

12. No interim correspondence will be entertained.

13. Canvassing in any form will be a disqualification.

<u>Advt.No.IIST/Admn/RMT/07.06.2026 Dated 14.02.2026</u>

Application Format

1. Name of the position applied for :

2. Advertisement No. and Date :

3. Name in full [in BLOCK LETTERS] :

4. Nationality :

5. Place of Birth :

6. Date of birth :

7. Name of parent / spouse in the case of female applicant, if married :

8. Category [✓mark]
    [Must be supported by documentary evidence] :

UR		OBC		SC		ST		PWD	

9. Permanent Address with Pin code [in BLOCK LETTERS] :

10. Address for communication with Pincode [in BLOCK LETTERS] :

11. Telephone Number   Residence :

                         Mobile :

12. Email id :

13. Educational / Professional Qualification [beginning with SSC /SSLC Examination]
    [Enclose self-attested copies of relevant certificates and mark lists]

Exam passed	University/ Board	Year of Passing	Class & % of marks/ CGPA	Subject / Specialization

P.T.O

14. Experience :

[Details of experience may be furnished in chronological order starting from present position to backwards.]

Post held	Period of service		Pay Scale	Name of office / organization with full address	Nature of work
	From	To			

15. If your replies to Col 13 and 14 do not cover all the period :
from school leaving till date, briefly state how you spent the
uncovered period

16. Languages Known :

Languages	English	Hindi	Malayalam	Any other languages
To read				
To speak				
To Write				

(Please tick [✓] the relevant column)

17. If selected, minimum time required to join the position :

18. Any other information :

19. References :

Sl. No.	Name & Address	Email id	Contact Number
1.			
2.			

Declaration

I affirm that the information given in this application are true and correct. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected and my employment terminated.

Date: Name: Signature of the Candidate